

2019 Holiday Schedule
(** see below**)

The following holiday schedule will be observed for 2019, this is subject to change:

| | | |
|------------------------|----------------------|---|
| New Year's Day | Tuesday | January 1, 2019 |
| President's Day** | Monday | February 18, 2019 |
| Good Friday** | Friday | April 19, 2019 |
| Memorial Day | Monday | May 27, 2019 |
| Independence Day | Thursday | July 4, 2019 |
| Labor Day | Monday | September 2, 2019 |
| Thanksgiving Day | Thursday Friday | November 28, 2019 November 29, 2019 |
| Christmas Holidays | Tuesday Wednesday | December 24, 2019 (Office to close @ 12PM) December 25, 2019 (Office closed) |
| New Year's Eve Holiday | Tuesday | December 31, 2019 (Office to close @ 2PM) |
| New Year's Day | Wednesday | January 1, 2020 |

Like last year, President's Day and Good Friday our office will remain open. We will require at least ½ of the staff to report to work these days. Each employee will receive a paid vacation day, for future use, for each of these days that they work. Please let Jan know in advance if you plan to work or take off either or both of these days